

Landscape: (Trustee)

- Reports to the Board of Trustees, President
- Reviews, and applies the Governing Documents, Architecture (Landscape) Guidelines regarding obligations and requirements for SRCA Landscape Maintenance.
- Studies, discusses, votes on Board of Trustee Motions
- Manages SRCA contract with SRCA Landscape Vendor to ensure completion of all scheduled landscape common area requirements as outlined in annual contract
- Prepares, submits annual budget to treasurer
- Responds to Homeowner requests related to any common area Landscape issues
- Ensures Landscape Management actions are in compliance with SRCA governing documents
- Recommends changes/alterations of Landscape Guidelines to AC Committee Chair
- Coordinates with Architectural Committee regarding approvals for landscape modifications/improvements
- Schedules and monitors SRCA irrigation start-up/shut down each season
- Certifies backflow prevention at end of season and provides documentation to City of Gig Harbor and SRCA Board President
- Submits copies of all contracts and documentation to Website Admin for electronic storage
- Maintains Succession File